

Stonesfield Parish Council

Councillors are hereby summoned to attend the Full Parish Council meeting on the 1 July 2026 at 7.00 pm to be held at Stonesfield Village Hall (Club Room)

Recording of meetings: The law allows the public proceedings of Council meetings to be recorded, which include filming as well as audio-recording. The Clerk audio-records the meeting for accurate minute-taking. Photography is also permitted as is live or subsequent broadcast. Live commentary is not permitted. As a matter of courtesy, if you intend to record any part of the proceedings, please let the Clerk know prior to the date of the meeting. **Papers for the meeting can be viewed here by clicking on the link** [➡ Papers & Folders](#)

Kay Linnington

Miss Kay Linnington, Parish Clerk

25 June 2026

AGENDA

1. **Apologies for absence:** To receive and accept apologies for absence.
2. **Public Participation:** Members of the public may make representations, answer questions and give evidence at a meeting in respect of the **business on the agenda**. The time designated in accordance with standing order 3 (e) shall not exceed 15 minutes unless directed by the Chairperson of the meeting. A member shall not speak for more than 3 minutes.
3. **Declarations of interest:** To receive and note. Members are asked to declare any personal interest and the nature of that interest that they may have in any of the items under consideration at this meeting.
4. **Approval of draft minutes** from the full Parish Council Meeting on 3 June 2026.
5. **To note the 'Action Register' with updates from the last meeting (Paper 1)**
6. **Planning:** To note any planning application comments submitted between meetings under the Clerk's delegated authority and to consider and comment on any new applications.
 - a) **Planning application comments submitted between meetings:**
 - b) **New planning applications received:**
[26/01428/HHD](#)
Location: St James Close Churchfields Stonesfield
Proposal: Conversion of loft to living space with addition of front and rear dormer windows. Erection of a single storey rear extension, addition of solar PV panels to dwelling roof, erection of a detached 3 bay garage to the front garden, and associated works
Comments:
 - c) **Manor Field:** To agree any actions following discussion at WODC Management Development Committee.

7. **County and District Reports:** To receive reports from County and District Councillors.
8. **Working Groups:**
 - a) **Reports** - To receive reports from those working groups that have met since the last Council meeting.
 - b) **Neighbourhood Plan - Examiner Fact Check Report** - To delegate a response to the NP Sub-Group.
9. **Finance.**

Payments: To approve and ratify payments (**Paper 2**) and expenditure under the Clerks delegated authority as listed below.

PayPal payments Clerk's mobile phone:

 - I. Giffgaff pay-as-you-go mobile phone credit (monthly) – £6.00
10. **Police:** To report on village matters (if in attendance) including any relevant community information.
11. **Grants:** To receive and approve grants that have been submitted.
12. **Lock Up:** To receive an update and consider ownership enquiries.
13. **PC Land:**
 - a) **Longore** - To discuss and agree actions going forward on the car parked on PC land on Longore.
 - b) **The Common – Proposed Wetland Habitat:** To receive a presentation on the proposed creation of a wetland habitat on The Common, consider the proposal and its implications, and determine any actions the Council wishes to take. (**Folder 1 – PowerPoint Presentation**)
14. **Oxfordshire County Council Quiet Lanes Programme:** To consider information received regarding Oxfordshire County Council's Quiet Lanes Programme, including the suggested routes identified by the Village Travel Network, and determine whether the Council wishes to submit a proposal or take any further action (**Paper 3**)
15. **Scheme of Delegation:** To review the proposed amendments to the Scheme of Delegation for urgent matters arising between meetings and determine whether the Council wishes to adopt the amendments, ensuring clarity of roles and responsibilities (**Paper 4**)
16. **To resolve, in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of confidential information relating to staffing matters.**
17. **Confidential Item – Resignation of the Clerk and Recruitment of a Successor**
To formally acknowledge the resignation of the Clerk and consider arrangements for the recruitment of a successor, including recruitment timescales, advertising and any interim staffing arrangements.
18. **Items to be added to the next agenda:**
19. **Next Meeting:** The date of the next full Parish Council meeting is **Wednesday 2 September 2026 at 7.00 pm. There will be no meeting in August.**