

**Councillors are hereby summoned to attend the Full Parish Council meeting
on the 2 September 2026 at 7.00 pm to be held at Stonesfield Village Hall (Club Room)**

Recording of meetings: The law allows the public proceedings of Council meetings to be recorded, which include filming as well as audio-recording. The Clerk audio-records the meeting for accurate minute-taking. Photography is also permitted as is live or subsequent broadcast. Live commentary is not permitted. As a matter of courtesy, if you intend to record any part of the proceedings, please let the Clerk know prior to the date of the meeting. **Papers for the meeting can be viewed here by clicking on the link** [➡ Papers & Folders](#)



Miss Kay Linnington, Parish Clerk

27 August 2026

AGENDA

1. **Apologies for absence:** To receive and accept apologies for absence.
2. **Public Participation:** Members of the public may make representations, answer questions and give evidence at a meeting in respect of the **business on the agenda**. The time designated in accordance with standing order 3 (e) shall not exceed 15 minutes unless directed by the Chairperson of the meeting. A member shall not speak for more than 3 minutes.
3. **Declarations of interest:** To receive and note. Members are asked to declare any personal interest and the nature of that interest that they may have in any of the items under consideration at this meeting.
4. **Approval of draft minutes** from the full Parish Council Meeting on 1 July 2026.
5. **Co-option of a Councillor:** To consider applications received for the councillor vacancy and to resolve to co-opt a new member to the Parish Council.
6. **To note the 'Action Register' with updates from the last meeting (Paper 1)**
7. **Planning:** To note any planning application comments submitted between meetings under the Clerk's delegated authority and to consider and comment on any new applications.
 - a) **Planning application comments submitted between meetings:** There were none.
 - b) **New planning applications received:**
[26/01809/HHD](#)
Location: Hartage Woodlands Rise Stonesfield Witney Oxfordshire OX29 8PL
Proposal: Conversion of attached garage into additional living space, with single storey rear extension and raising of roof height, and associated works
Comments:

[26/01539/FUL](#)
Location: White Horse The Ridings Stonesfield Witney Oxfordshire OX29 8EA

Proposal: Reconfiguration works to create disabled persons wc and baby changing facilities together with an enlarged bar area. Erection of single storey dining extension to rear, new entrance porch and provision of an outdoor kitchen/bar. Associated works.

Comments:

c) **Manor Field:** To receive any updates and to agree the next steps.

8. **County and District Reports:** To receive reports from County and District Councillors.

9. **Working Groups:**

- a) **Working Groups Membership** - To appoint members to the Common Working Group to enable work to be carried out on behalf of the PC and the working group must meet f2f or online.
- b) **Reports** - To receive reports from those working groups that have met since the last Council meeting.
- c) **Neighbourhood Plan**
 - I. To receive an update following the examiner report.
 - II. To receive information on the Draft West Oxfordshire Local Plan 2043 and approve delegation to the NP Working Group to draft a response (**Paper 2**)

10. **Finance.**

- a) **Payments:** To approve and ratify payments (**Paper 3**) and expenditure under the Clerks delegated authority as listed below.
Clerk's mobile phone - Giffgaff pay-as-you-go mobile phone credit (monthly) – £8.00
- b) **Defibrillator Replacement Pads – Reimbursement:** To consider a request from the Parochial Church Council of Stonesfield for reimbursement of £64.19 for replacement defibrillator pads following the use of the defibrillator at St James' Centre in an emergency.
- c) **Financial Monitoring and Internal Audit:** To receive and review the cashbook, bank reconciliation and budget monitoring report for July (**Paper 4**)
- d) **Clerks Salary - NJC Pay Award 2026/27:** To note the agreed 3.3% NJC pay award for 2026/27, effective from 1 April 2026, and that the Clerk's salary will be adjusted accordingly and backdated to 1 April 2026.

11. **Speeding and Traffic Concerns:** To consider concerns raised by residents regarding speeding and traffic within the village and to consider any appropriate action, including:

- a) **Woodstock Road:** Reports of vehicles exceeding the 20mph speed limit, including concerns regarding speeds recorded by the Speed Indicator Device and vehicles accelerating when entering and leaving the village.
- b) **The Ridings:** Concerns regarding increased traffic volumes and vehicle speeds, particularly during the Charlbury Road closure and diversion, taking into account the single-track nature of the road, absence of pavements and pedestrian safety.
- c) **Quiet Lane:** To consider a resident's suggestion that the Council investigate whether The Ridings could be designated as a Quiet Lane and the process and suitability for doing so.
- d) **Community Speedwatch / Traffic Monitoring:** To consider whether a Community Speedwatch scheme, resident-led traffic survey or other speed/traffic monitoring measures could be introduced.
- e) **Thames Valley Police:** To receive any response regarding the concerns reported to Thames Valley Police and consider any recommendations or further action.

12. **PC Land:**
 - a) **Longore** - To discuss and agree actions going forward on the car parked on PC land on Longore.
13. **Items to be added to the next agenda:**
14. **Next Meeting:** The date of the next full Parish Council meeting is **Wednesday 7 October 2026 at 7.00 pm.**